

# **The Corporation of the City of Kenora**

## **By-law Number 113 - 2025**

### **A By-law to Appoint Deputy Division Registrar and Lottery Licensing Officer on Behalf of the Corporation of the City of Kenora**

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Whereas Section 38 (1) of The Vital Statistics Act R.S.O. 1990, Chap. V.4 states that the Clerk of every municipality is, by virtue of office, division registrar of the registration division formed by the municipality and any territory thereto attached unless the Registrar General appoints some other person as a division registrar in his or her stead; and

Whereas the Registrar General has appointed Deputy Division Registrars for the City of Kenora under authority of Section 38(2) of The Vital Statistics Act to act for him or her and any such deputy while so acting and who has all the powers and duties of the division registrar who appointed the deputy; and

Whereas Section 227 of The Municipal Act, 2001 authorizes a Council to pass by-laws to appoint such officers and employees as may be necessary for the purposes of the Corporation, or for carrying into effect any Act of the Legislature or by-law of the Council; and

Whereas it is deemed necessary and expedient to appoint Deputy Division Registrars for the purpose of administering and issuing Marriage Licences, Burial Permits and for the maintenance of Death Records, as well as appointing Lottery Licensing Officers for the purpose of administering and issuing lottery licenses on behalf of the City of Kenora;

Now Therefore the Council of the Corporation of the City of Kenora Hereby Enacts as Follows:

1. That the following City of Kenora employee is hereby appointed a Deputy Division Registrar for the City of Kenora and shall have signing authority to issue, administer and maintain Marriage Licences and Death records: Kelly Sipos
2. That the above City of Kenora employee is hereby appointed a Lottery Licensing Officer and shall have signing authority to issue and administer lottery licenses.
3. That should this employee vacate employment with the City of Kenora for any reason, her appointment is automatically repealed and will not have any authority under this bylaw to issue said licenses of records.
4. That Shalene Haney be hereby repealed as a Deputy Division Registrar for the City of Kenora.
5. That this by-law shall come into force and take effect upon third and final reading thereof.

**By-law read a First and Second Time this 15<sup>th</sup> day of July, 2025**  
**By-law read a Third and Final Time this 15<sup>th</sup> day of July, 2025**

**The Corporation of the City of Kenora:-**

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**Andrew Poirier, Mayor**

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**Heather Pihulak, City Clerk**

By signing this bylaw on July 15, 2025, Mayor Andrew Poirier will not exercise the power to veto this bylaw.